

**BHAKTA KAVI NARSINH MEHTA UNIVERSITY,
JUNAGADH**



BOARD OF STUDIES: SOCIAL SCIENCES AND SOCIAL WORKS

BACHELOR OF SOCIAL WORK

Syllabus
(Effective from June 2020)

SEMESTER - V

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH, GUJARAT-
BSW (SEM-V)

Sem ester	Sr. No.	CORE, ELEC TIVE	Title of Paper	Credit	Internal Marks	Extern al/Prat ical Marks	Total Marks
V	1	Core	Compulsory English	3	30	70	100
	2	Core	Social Welfare Administration	4	30	70	100
	3	Core	Field of Social Work	4	30	70	100
	4	Elective	Social Movement and Social Development	4	30	70	100
	OR						
	4	Elective	Computer Application – I	4	30	70	100
	5	Core	Field Work (Urban Based) at GO, NGOs, Industry	6	--	100	100

B. S.W. Semester – 5

Compulsory English

Total Marks: 100 (30 Internal + 70 Semester End Exam)

Total Teaching Hours: 45

Course Credit: 03

Course Objectives: This foundation or compulsory course allows students to learn the various units of writing skills of using them for their future social work related or professional purposes along with the knowledge of English short stories for pleasure and the message to learn human values. The objective of the paper is to familiarize students with the basics of mentioned composition skills to hone their ability of developing writing skills in English language.

Learning Outcomes: The present paper will provide the basic sense of English writing skills to the students to understand their importance at advanced level at higher education. The understanding of the skills will prepare and encourage the learners to work with larger groups through the improvement of those skills among them.

Course Content:

- **Text: *Bliss: An Anthology of Short Stories* – Macmillan Publishers India Ltd. 2013**
- **Composition Topics**

Unit	Detailed Syllabus	Teaching Hours
Unit – I	Text - <i>Bliss: An Anthology of Short Stories</i> – 1 to 5 Short Stories:- (1) <i>The Last Leaf</i> – O’ Henry (2) <i>The Night Train at Deoli</i> – Ruskin Bond (3) <i>A Snake in the Grass</i> – R. K. Narayan (4) <i>The Fly</i> – Katherine Mansfield (5) <i>The Happy Prince</i> – Oscar Wilde	25
Unit – II	Composition – Preparation of Notice, Agenda & Minutes	05
Unit – III	Composition – Preparation of Memos & Questionnaire (Social only)	05
Unit – IV	Composition – Official Letters & Individual Reports	10

Semester End Exam: 70 Marks

Que. 1 Long Question from the Unit - 1 (2 out of 4) **14 Marks**

Que. 2 Short Notes from the Unit - 1 (2 out of 4) **14 Marks**

Que. 3 Draft a Notice/Agenda or Minutes from the Unit–2 (Either of them) **14 Marks**

Que. 4 Draft Memos or Preparing a Questionnaire from the Unit - 3 (Either of them) **14 Marks**

Que. 5 (A) Write an official letter from the Unit – 4 (1 out of 2) **07 Marks**

(B) Write a report from the Unit – 4 (1 out of 2) **07 Marks**

References:

Pal, Rajendra and Korhalli, Js. *Essentials of Business Communication*. S. Chand & Sons. Delhi. India. 2017

Seely, John. *Oxford Guide to Effective Writing and Speaking*. Oxford University Press. Oxford. UK. 2005

Freeman, Sarah. *Written Communication in English*. Orient Blackswan Pvt. Ltd. Mumbai. India. 2012

Mohan, Krishna and Banerji, Meera. *Developing Communication Skills*. Macmillan India Publishers Ltd. Mumbai. India. 2000

Padhye, Sudhir S. *English Grammar and Writing Skills*. Notion Press. Chennai. India. 2017

Williams, Phil. *Advanced Writing Skills for Students of English*. English Lessons Brighton. UK. 2018

<https://www.wordstream.com/blog/ws/2014/08/07/improve-writing-skills>

<https://www.skillsyouneed.com/writing-skills.html>

<https://www.grammarly.com/blog/how-to-improve-writing-skills/>

<https://www.beesapps.com/en/blog/9-steps-to-learn-how-to-write-meeting-minutes/>

<https://writingcenter.gmu.edu/guides/writing-business-memos>

<https://targetstudy.com/languages/english/notice-writing.html>

<https://www.researchgate.net/topic/Social-Problems>

<https://plainlanguage.gov/resources/content-types/writing-effective-letters/>

<https://www.brightwork.com/blog/7-steps-effective-report-writing>

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester –V

Paper No –22 Social Welfare Administration Credit-4

Objectives :

- ☐ Highlight the relevance and process of community Organization as a method of social work.
- ☐ To develop understanding about fundamental aspects pertaining to Community Organization.
- ☐ Enhance the skills as Community Organizer.

UNIT	Subjects	Teaching Method
Unit – I	Social Welfare Administration: ☐ Introduction, Meaning, definitions, objectives, Principles, Scope and Functions – Planning, Organization, Staffing, Direction, Coordination, Recording & Budgeting- Meaning, Definition, Characteristics	Lecture and Group Discussion
Unit – II	Registration of social welfare organizations: ☐ Types of Acts, constitution and policy, ☐ organizational design and structure in its environmental context	Lecture and Group Discussion
Unit – III	Service delivery for target groups: ☐ Eligibility criteria, type of service. Authority relationship and inter-personal relationships, ☐ Working with boards and committees.	Lecture and Group Discussion
Unit – IV	☐ Unit of work, time allotment, workload, responsibility, co-ordination, staff-client relation, team-work, supervision- control, directing, conflict resolution. Program management, day-to-day administration, records, and public relations.	Lecture and Group Discussion

References:

- 1 Chowdhry, D Paul: Social Welfare Administration, Delhi, Atma Ram and Sons. 1983.
- 2 Denyar, J.C: Office Administration, Plymouth, Mac Donald & Evens, 1979.
- 3 Friedlander, Walter A: Introduction to Social Welfare, Prentice-Hall, 1961 Englewood Cliffs, New Jersey
- 4 Goel, S.L and Jain R.K: Social Welfare Administration- Theory and Practice – Vol.I.
- 5 Goel, S.L and Jain R.K: Social Welfare Administration- Organization and Working, Vol.II, New Delhi, Deep and Deep Publication, 1988.
- 6 John, Ray: Executive Responsibilities, New York, Association Press 1954.
- 7 Lanffer, A: Understanding your Social Agency, London, Sage Publications, 1977.
- 8 Mazumdar, AmmuMenon: Social Welfare in India, Bombay, Asia Publishing House, 1954.
- 9 Sankaran and Rodriguez: Handbook for the Management of Voluntary Organizations, Madras, Alpha Publications 1983.
- 10 Skidmore, R.A: Social Work Administration, New Jersey, Prentice-Hall, 1983.
- 11 Tyagi, A.R: Public Administration: Principles and Practices, Delhi, Atma Ram and Sons 1966.
- 12 Weiner, M.: Human Service Management, Illinois, the Dorsey Press, 1982

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester –V

Paper No –23 Field of Social Work

Credit-4

Objectives :

- ☐ To help to have basic understanding of Communication and Counselling.
- ☐ To enhance the skill of effective oral communication at different situations.
- ☐ To enhance the skill of effective written and visual communication development.

UNIT	Subjects	Teaching Method
Unit – I	Labour Legislation ☐ Concept and Need of labour legislation ☐ Important provisions of the Factories Act, Provident Fund Act Employees state Insurance scheme Act, Maternity benefits Act, Workmen's compensation Act. ☐ Role of social work in an Industry.	Lecture and Group Discussion
Unit – II	Labour Welfare ☐ Concept , Need and objectives of labour welfare ☐ Principles, approaches and various agencies of labour welfare ☐ The duties and responsibilities of labour welfare officer in an Industry	Lecture and Group Discussion
Unit – III	Concepts ☐ Concept of organized labour, Development of modern Industry, characteristics of Indian organized labor, Contract labor. ☐ Concept of urban unorganized labor such as construction Worker, child labour, Home based workers and women workers ☐ Concept of Rural Unorganized labour such as Agricultural labour, Bonded labour.	Lecture and Group Discussion
Unit – IV	Criminology and correctional work. Nature of crime: ☐ Nature and scope of criminology, concept of crime and criminal ☐ Development of prison system in India. Various theories of punishment. ☐ Role of social worker in the field of corrections	Lecture and Group Discussion

Reference:

- 1 Communicating Facts and Ideas in Business Brown Leland
- 2 The Basic Essentials of Counseling DaveIndu
- 3 Communication Today and Tomorrow D'souza, Y.K
- 4 Communication in Organizations Fisher, Dalmar
- 5 Developing Communication Skills Mohan, Krishna and Banerji, Meera
- 6 Legal Issues in Social Work Counseling and Mental HealthRobert, G. Madden

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester – V

Paper No –24 Social Movement and Social WorkCredit-4

Objective

- ☐ To develop a meaningful understanding about past & present social movements
- ☐ To equip students to examine social realities from different perspectives
- ☐ To familiarize with the contemporary discourse on social movements & social development

UNIT	Subjects	Teaching Method
Unit – I	Social Movements: ☐ Concept & Types of movements.	Lecture and Group Discussion
Unit – II	Social movements in India & Kerala: ☐ Peasant movement- Tribal movement ☐ Dalit movements- Backward class/caste movement	Lecture and Group Discussion
Unit – III	Social Development ☐ Meaning, Indicators of Social Development, Social work & Social Development ☐ Social policy & Social Development	Lecture and Group Discussion
Unit – IV	Social Capital & Social Development: ☐ Social Movements & Social Development Problems of Social Development in India ☐ Model of Social Development: concept, problem and challenges. Development statistics	Lecture and Group Discussion

References:

- 1 Social Development – Challenges faced in an Unequal and Plural Society: M.S. Gore
- 2 Social Development in an Indian sub Continent: H.Y. Siddiqu
- 3 Social Development in Rural India: S.K. Pant &JanafPandey
- 4 Investigating Social Capital – Comparative Perspective on Civil Society,
- 5 Participation and Governance SanjeevPrakash
- 6 Social Movement in India – A Review of Literature Ghanashyam
- 7 Essays on Political Sociology: T.K. Oommen

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from July - 2020

B.S.W.

Semester –V

Paper No –24 Computer Application - ICredit-4

Objectives :

- ☐ To develop a meaningful understanding about computer awareness
- ☐ To develop a skills about basic computer knowledge

UNIT	Subjects	Teaching Method
Unit – I	COMPUTER BASICS ☐ Definition of computer, Block of computer, Characteristics of computer, Generations of computer, Analog computer, Digital computer(Mini, Micro, Mainframe, Super) Hybrid computer ☐ Input devices : key board, mouse, scanner, MICR, Microphone, Barcode reader, touch screen ☐ Output Devices: Visual Display Unit, CRT, LCD, ☐ Printers, ☐ Impact printer :(Daisy Wheel, Dot matrix Printer,) ☐ Non-Impact printer : (Drum, Ink-jet, Laser) ☐ Speakers ☐ Type of memory : RAM, ROM, PROM, EPROM, EEPROM ☐ Storage Devices: Floppy Disk, Hard Disk, CD, DVD, Pen Drive, memory card	Lecture and Group Discussion
Unit – II	CONVERSION ☐ Decimal, Binary, Octal, Hexadecimal Number system, (Interco version of only Integer numbers between number systems)	Lecture and Group Discussion
Unit – III	INTERNET BASIC ☐ Internet Concepts ☐ Internet services: Email, chatting, conferencing, Internet telephony ☐ Internet Connection Method : Dial up connection, leased line connection, ☐ Addressing : IP addressing, DNS ☐ Overview: FTP, Gopher, WWW, Web, Browser	Lecture and Group Discussion
Unit – IV	MS WORD AND EXCEL (theory & Practical) ☐ Microsoft Office Word Program Editing, Font formatting, paragraph formatting, page setup and printing documents ☐ Microsoft office Excel ☐ Preparing worksheet, Formatting cell, page setup, building formulas, library functions,(Sum (), average(), Count(), left(), right(), mid(). if(), or(), and(), not(), date()now(), time())	Lecture and Group Discussion

References:

- 1 Information technology & MS Access
- 2 Computer Fundamentals P.K. Sinha
- 3 Fundamental of IT for BCA – by S.Jaiswal
- 4 The Internet Complete reference – By Young
- 5 World wide Web Design with Html – By C xavier Internet for Every one Techworld- By leon

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester –V

Paper No –25 FIELD WORK - Urban Based (atGO, NGOs, Industry)Credit-6

Objective:

- ☐ To develop capacity for observation and analyzing social realities.
- ☐ To develop an understanding of needs, problems and programmes for different target groups.
- ☐ To develop an understanding of the role of a social worker in different settings.
- ☐ To develop skills in observation, interview, recording, group discussions and Leadership.
- ☐ To develop skills in report writing and use of supervision.

	Subjects	Teaching Method
	☐ Orientation to intensive field work ☐ Placement in urban setting (GO, NGOs, Industry). ☐ Interaction with social work practitioners. ☐ Skill training. ☐ Individual conference. ☐ Group conference. ☐ Viva-voce.	Orientation Guidance by faculty members Critical analysis of observations

**BHAKTA KAVI NARSINH MEHTA UNIVERSITY,
JUNAGADH**



BOARD OF STUDIES: SOCIAL SCIENCES AND SOCIAL WORKS

BACHELOR OF SOCIAL WORK

Syllabus
(Effective from June 2020)

SEMESTER - VI

BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH, GUJARAT
BSW : SEM-VI

Sem ester	Sr. No.	CORE, ELEC TIVE	Title of Paper	Credit	Internal Marks	Extern al/Prat ical Marks	Total Marks
VI	1	Core	Compulsory English	3	30	70	100
	2	Core	Human Resource Management and Organizational Behaviour	4	30	70	100
	3	Core	Gender and Development	4	30	70	100
	4	Elective	Policy, Planning and Development: Rural and Urban	4	30	70	100
	OR						
	4	Elective	Dissertation / Project Work	4	30	70	100
	5	Core	Field Work / Report Writing	6	--	100	100

B. S.W. Semester – 6

Compulsory English

Total Marks: 100 (30 Internal + 70 Semester End Exam)

Total Teaching Hours: 45

Course Credit: 03

Course Objectives: This foundation or compulsory course allows students to learn the various units of writing skills, translation practices and using them for their future social work related or professional purposes along with the knowledge of English short stories for pleasure and the message to learn human values. The objective of the paper is to familiarize students with the basics of mentioned composition skills and translation activities to hone their ability of developing writing skills in English language.

Learning Outcomes: The present paper will provide the basic sense of English writing skills to the students to understand their importance at advanced level at higher education. The understanding of the skills and the translation process will prepare and encourage the learners to work with larger groups through the improvement of those skills among them.

Course Content:

- **Text: *Bliss: An Anthology of Short Stories* – Macmillan Publishers India Ltd. 2013**
- **Composition Topics**

Unit	Detailed Syllabus	Teaching Hours
Unit – I	Text - <i>Bliss: An Anthology of Short Stories</i> – 6 to 10 Short Stories:- (6) <i>The Living or Dead?</i> – Rabindranath Tagore (7) <i>Little Girls Wiser Than Men</i> – Leo Tolstoy (8) <i>The Wolves of Cernogratz</i> – ‘Saki’ H. H. Munro (9) <i>The Letter</i> – ‘Dhumketu’ Gaurishankar Govardhandas Joshi (10) <i>Lemon-Yellow and Fig</i> – Manohar Malgonkar	25
Unit – II	Composition – Copy writing for an advertisement, Press release	05
Unit – III	Composition – Précis Writing	05
Unit – IV	Composition – Translation from English to Gujarati and Gujarati to English	10

Semester End Exam: 70 Marks

Que. 1 Long Question from the Unit - 1 (2 out of 4) **14 Marks**

Que. 2 Short Notes from the Unit - 1 (2 out of 4) **14 Marks**

Que. 3 (A) Draft an advertisement from the Unit–2 (1 out of 2) **07 Marks**

Que.3 (B) Draft a press release from the Unit - 2 (1 out of 2) **07 Marks**

Que. 4 (A) Write a Précis of the given passage in about one-third and give it a title from the Unit – 3(2 out of 3) ----**14 Marks**

Que. 5 (A) (i) Translate into Gujarati from the Unit – 4 (7 out of 7) **07 Marks**

(B) (ii) Translate into English from the Unit – 4 (7 out of 7) **07 Marks**

References:

Freeman, Sarah. *Written Communication in English*. Orient Blackswan Pvt. Ltd. Mumbai. India. 2012

Gupta, S. C. *The Best Approach to Precis Writing* Arihant Books. New Delhi. India. 2012

Pal, Rajendra and Korhalli, Js. *Essentials of Business Communication*. S. Chand & Sons. Delhi. India. 2017

Seely, John. *Oxford Guide to Effective Writing and Speaking*. Oxford University Press. Oxford. UK. 2005

Williams, Phil. *Advanced Writing Skills for Students of English*. English Lessons Brighton. UK. 2018

<http://translathoughts.com/2013/11/6-tips-for-translation-students/>

<http://www.english-for-students.com/Precis-Writing.html>

<https://blog.hubspot.com/marketing/press-release-template-ht>

<https://crescendotranscriptions.com/translate-english-to-gujarati/>

<https://expresswriters.com/writing-a-press-release-sample/>

<https://gdpi.hitbullseye.com/precise-writing.php>

https://medium.com/@jenna_millen/13-examples-of-the-best-copywriting-ads-e80ce173251c

<https://www.grammarly.com/blog/how-to-improve-writing-skills/>

<https://www.pactranz.com/language-translation-process/>

https://www.pangeanic.com/knowledge_center/12-tips-for-translators-provide-quality-translations/

<https://www.skillsyouneed.com/writing-skills.html>

https://www.tutorialspoint.com/advertisement_and_marketing_communications/advertisement_copywriting.htm

<https://www.wordstream.com/blog/ws/2014/08/07/improve-writing-skills>

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester – VI

Paper No – 27 Human Resource Management and Organizational Behaviour Credit-4

Objectives :

- ☐ To get the knowledge and acquaintance regarding human factory in the Organization
- ☐ To understand the crucial Role of H.R.M. as unique Coordinator of manpower, machine & money
- ☐ To understand the changing role of H.R.M. in the context of changing global scenario.

UNIT	Subjects	Teaching Method
Unit – I	Management: ☐ What is Management ☐ Characteristics, skills, levels, functions and importance of Management	Lecture and Group Discussion
Unit – II	Human Resources Management: ☐ Meaning of Human Resource Management ☐ Objectives, Scope, Functions and importance of HRM	Lecture and Group Discussion
Unit – III	Human Resource Selection and Planning: ☐ Human Resource Planning: Concept and Process ☐ Job Analysis, Description and Specification ☐ Recruitment and Selection	Lecture and Group Discussion
Unit – IV	Organizational Behaviour: ☐ Meaning of Organizational Behaviour ☐ Scope of Organizational Behaviour ☐ Models of Organizational Behaviour	Lecture and Group Discussion

References:

- 1 ડૉ.ઋષિરાજ ઉપાધ્યાય, ૨૦૧૪, “માનવસંશાધન વ્યવસ્થાપન અને સંસ્થાકીય વતન”, રતનાદે પ્રકાશન, અમદાવાદ
- 2 Dr. J. B. Thakor & Associates Human Resources MGT. and Industrial Relation
- 3 C. B. Memoria Personnel Management
- 4 C. B. Memoria Dynamics of Industrial Relation
- 5 Biswanath Ghosh HRD and Management
- 6 Subba Rao Human Resources MGT
- 7 Chandra Prasanna Human Resources MGT
- 8 John M Ivancevich Human Resources MGT

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester – VI

Paper No – 28 Gender and Development

Credit-4

Objectives :

- ☐ Conceptually clarify about the Gender, Gender and sex, Gender discrimination & Bias, and Legislations.
- ☐ To understand the Theories related to Gender and Feminism
- ☐ To understand the “GENDER” in the context of Indian Social System.

UNIT	Subjects	Teaching Method
Unit – I	Conceptual Clarifications ☐ Meaning and Definition of Gender and Development ☐ Gender and Discrimination ☐ Gender Bias	Lecture and Group Discussion
Unit – II	Theories of Gender ☐ Gender, Sexuality and Power ☐ Cultural Construction of Gender ☐ Theories of Gender differences	Lecture and Group Discussion
Unit – III	Legislation and Gender ☐ History of Women Development Act and Right of Women ☐ Domestic Violence and Dowry Prohibition Act ☐ Medical Termination of Pregnancy Act	Lecture and Group Discussion
Unit – IV	Gender Related Issues ☐ Gender and age of the marriage ☐ Gender work and Wages ☐ Problems of illiteracy and Cultural aspects	Lecture and Group Discussion

References:

1. Amartya Kumar Sen, 2001, —Many faces of Gender Inequality, New Redcliff Institute –Harvard University.
2. AmartyaSen, 1999, —Development As Freedom, Oxford University Press, New Delhi.
3. Anthony Giddens, 1995, *Sociology*, Polity Press,,cambridge, Uk
4. BhandariSarita, 2005, —Problems of Women Education, Arise Publishers, New Delhi.
5. De, Utpal&Ghosh, BholaNath , 2004, *Issues on Empowerment of Women*, MohitPublications, New Delhi.
6. De, Utpal&Ghosh, BholaNath, 2011, *Gender Deprivation and Empowerment ofwomen: An Indian perspective*, Lap Lambert Academic Publishing GmbH & Co. KG,
7. DudweilerLandstr, 99, 66123, Saarbrucken, (www.lap-publishing.com), Germany.
8. Desai Neera& M. Krishnaraj, 1987, —Women and Society in India, Ajanta Publisher,New Delhi.
9. Desai Neera&ThakkarUsha, 2001, —Women in Indian Society, National Book Trust,New Delhi.
10. Desai Neera, 1980, —BharatiyaStri no PaltatoDarajjo, R.R.Sheth& Co, Ahmedabad.(Gujarati)

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester – VI

Paper No – 29 Policy, Planning and Development: urban and rural

Credit-4

Objectives :

- ☐ To develop student's vision about Govt. Planning
- ☐ To understand the Governmental efforts for Rural, Tribal and Urban community
- ☐ To understand and analyze Governance issues i.e. local, regional state and national

UNIT	Subjects	Teaching Method
Unit – I	Introduction of Policy, Planning in India ☐ Policy and Planning :Meaning, objectives and Goals ☐ History of Planning in India ☐ Different Sector Policies and its Implementation.	Lecture and Group Discussion
Unit – II	Urban Planning and Services ☐ Urbanization and need of Urban Planning ☐ Mechanism of Urban planning ☐ Urban planning and civics services	Lecture and Group Discussion
Unit – III	Rural Planning and Policies ☐ Concept of Rural Development ☐ Schemes & policies of Rural Planning ☐ Planning and Development of Rural society	Lecture and Group Discussion
Unit – IV	Programmes for Rural And Urban Development ☐ MNREGA, SansadAdarsh Gram Yojana, ☐ IAY,SGSY ☐ PURA, NULM	Lecture and Group Discussion

References:

1. D. Paul Choudhary (1949)- Voluntary efforts in social welfare and development New Delhi,
2. Dahl, R. (1982) –Who Governs? New Haven: Yale University Press.
3. Goel S.L. & R.K. Jain (1988) Social welfare Administration (Vol.I-II) New Delhi Deep & Deep Publication.
4. Jacob K.K. (1989) Social Policy in India., Himalaya Publications, Udaipur
5. K.C. Shivaramkrishnan , A. Kundu And B.N. Singh Handbook of Urbanization in India by 2007,
6. Mishra, R. (1999)- Globalisation and the welfare state. London: Edward Elgar Publishing Ltd. Oxford University Press, New Delhi.
7. Pillai P Gopichandran, Rural Development in India, Pointer Publisher; New Delhi. Publisher Press.
8. Puri V.K. 1978 : Planning for Tribal Development Yojana.
9. R. Ramchandran , Urbanization and Urban Systems in India by Oxford University Press.
10. Sendoc Bull , 1979 : Role of Banks in Tribal Development II, 7 (5)
11. Sharma B.D. 1978: Tribal Development- The concept and the Fame.

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from July - 2020

B.S.W.

Semester – VI

Paper No – 29 Dissertation / Project Work

Credit-4

Objectives :

- ☐ To understand the concept of health & its various perspectives
- ☐ To familiarize with various health problems & its impact on communities
- ☐ To develop skills for planning and implementing community health programmes
- ☐ To study role of social workers in community health programmes

General Instruction

- ☐ Every student is required to do a Dissertation (research project) for the completion of the course. The students are placed under a supervisor for the research project work.
- ☐ The students start the project work in the third semester itself. Each student identifies a research
- ☐ Problem in the area of Social Work Practice, defines the problem, collects the review of literature, sets down objectives, prepares a proposal, formulates the research problem, constructs a tool for data Collection.
- ☐ After the completion of the third semester and before starting the fourth semester the students collect has been completed the data collection Process
- ☐ In the fourth semester the students complete the data processing and complete the research study
- ☐ and submit the final copy for evaluation.
- ☐ At the end of the semester the student will has been and appear for the viva-voce examination as part of the Evaluation.

Impotent Detail

- ☐ Students has been collect the data from field, so it is a field based research, only library or secondary data based research Project will not be accepted by Department /college Authority.
- ☐ Students have to present the ruff study material, literature, filled questionnaire at the time of evaluation. So it is inform to all students please collect your ruff study material till the final result of MSW.
- ☐ Students have been prepare four Copies of Dissertation.(1 for Guide ,1 for Library, 1 for Viva Expert, 1 Student Copy.
- ☐ Spiral binding not accepted. So students have to make their dissertation with hard bibding.
- ☐ Certificate of the completion of dissertation has been fix in the each dissertation copy. Separately.
- ☐ Without Signature of Guide and Head of Department Dissertation copy has been not valid.So before viva student has to complete all the formalities.
- ☐ Students Can present their research in Gujarati/Hindi/English Language

Bhakta Kavi Narsinh Mehta University, Junagadh

Courses for Choice based Credit system to be implemented

from June - 2020

B.S.W.

Semester – VI

Paper No – 30 FIELD WORK / Report Writing Credit-6

Objective:

- ☐ To understand the agency as a system –governance, philosophy, objectives, structures and management of services/ programs
- ☐ To develop the ability to involve the client system in the problem solving process, utilizing skills of social work interventions, including research
- ☐ To enable to acquire knowledge and practice skills related to social work methods at the individual, group and community level in different fields
- ☐ To develop documentation skills
- ☐ To develop skills in identifying and utilizing community resources, both at Government and private levels

UNIT

Subjects

**Teaching
Method**

Components:

1 Concurrent Field Work:

The broad aim of concurrent field work is to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities. These will be in keeping with the placement agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to fulfill certain requirements namely,

2 Skills in Organizational Involvement:

While working with the agency of placement, the students should:

- ☐ Develop beginning perceptions about agency functioning and identify congruence or gaps between organizational stances or programs and client's service needs (e.g. restrictive intake policies, inadequate office hours, poor referral system for resources).
- ☐ Initiate learning about how outside regulations, organizations and funding effect delivery of services.
- ☐ Show beginning ability to identify problems/issues in organizational terms.
- ☐ Demonstrate beginning initiative and involvement in efforts to influence agency processes on behalf of client's needs (e.g. at least, bringing situation to attention of someone who may be receptive and able to be influential).
- ☐ Develop beginning confidence to participate and contribute to team effort, e.g. represent own discipline, develop some credibility, present own thinking, receptive to others' ideas.
- ☐ To Understand the Project Proposal, Report writing, Documentation, Training Evaluation of Project, Monitoring strategy and organizational Culture.
- ☐ To understand the rules regulation and HR structure of organization.

Field work schedule

- (1) 5 hours/Day
- (2) 3days/ week (5hours x 3days) = 15 hours/ week
- (3) 4 week/month (15 hours x4 weeks) = 60 Hours/ month
- (4) 5 month/semester (60 Hours x 5 Month) = 300 Hours / semester
- (5) Minimum 200 hours Field work required for passing in field work practicum.
- (6) Daily report has been submitted in next 4 days of field work
- (7) Each students has to submit their personal field work summary report in the end of semester for evaluation purpose.